



MARC BITLER

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EDUCATION AND TRAINING

**Florida State University/
Asolo Conservatory for Actor Training**
M.F.A. in Acting

DeSales University
B.A. in Theater Performance

British American Drama Academy
Certificate in Classical Acting

SKILLS:

Soft Skills: project management, public speaking, organization, communication, customer service

Technical Skills: writing/copywriting, Asana, Microsoft 360/Sharepoint, Google Workspace, MailChimp, Salesforce, Patron Manager

INTERESTS:

Theater, fine art, teaching, reading, writing, travel, cooking, & baking

WORK EXPERIENCE

Events & Fundraising Coordinator

Chicago Youth Symphony Orchestras
(January 2022 - Present)

- Development associate
- Produce annual gala fundraiser; raising \$680K in 2023
- Plan all special events relating to board of directors, donors of all levels, and parents
- Assist in international tour with flagship Symphony Orchestra and major donors

Facilitator / Teacher

eCornell of Cornell University
(April 2021 - Present)

- Leading the course certification "Executive Presence"
- Coaching corporate professionals and business CEOs to aim for a grounded, focused presence in public speaking

E-Commerce Merchandiser

Boscov's Department Store Corporate Office
(April 2021 - December 2021)

- Creating short-form copy for company's website, direct mailers, and email blasts

Special Events and Development Intern

Keen Company
(February 2016 - May 2016)

- Aided in the development and planning of the major annual gala fundraiser

Interim Office Assistant/Assistant to Artistic Director

Jenny Wiley Theatre
(November 2015 - December 2015)

- Reported to the artistic director/managing director and assisted them with various office and operation duties